



Florence County School District Three
Board of Trustees
Board Minutes

District Office Board Room
Thursday, June 14, 2012
6:30 PM

In Attendance: Julia Mims, Richard Cook, Paula Morris, Barbara Bryant, Patsy McCutcheon, Amy McLean, and John Graham. Bernard McIntosh joined the meeting during executive session.

Absent: Dianne Smith.

Call to Order

Chair, Dr. Julia Mims, called the June 14, 2012 regular monthly meeting of the Florence County School District Three Board of Trustees to order. In accordance with the S. C. Code of Laws, 1976, Section 30-4-80(d), as amended, the following have been notified of the time, date, place and agenda of this meeting: Lake City News & Post and Lake City News and Shopper. This agenda is also posted on the Florence County School District Three website. A moment of silence was observed after which Chair Mims led the group in the Pledge of Allegiance.

Approval of Agenda

Richard Cook made the motion to accept tonight's June 14, 2012 agenda as presented. Barbara Bryant provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 7-0.

Approval of Consent Agenda

Patsy McCutcheon made a motion to accept tonight's consent agenda which includes A) the May 10, 2012 – Regular Monthly Board Meeting Minutes, B) the May 24, 2012 – Special Called Board Meeting Minutes, C) Student Transfer Request for SY 2012-2013, D) one (1) Field Trip Request and E) the 2012-2016 Technology Plan. Richard Cook provided the 2nd for this motion. During the time of discussion, board member, John Graham, asked for the Student Transfer Requests to be moved to executive session in order for these requests to be viewed individually in the future. All board members agreed for this change in the agenda to happen in future meetings. All board members present voted in favor of the motion to approve the consent agenda. The motion passed 7-0.

Communications to the Board

A. Special Recognition

I. Teacher of the Year for SY 2012-2013

Laura Hickson, Senior Director of Federal Programs, introduced each school principal who in turn introduced the school's choice for that school's Teacher of the Year.

Main Street Elementary School – Principal, Angelia Scott, TOY – Gerald "Ged" Duvall

Scranton Elementary School – Principal, Darlene Matthews, TOY – Rachel Goldstein

Lake City High School – Principal, Kasey Feagin, TOY – Chad Martin

Lake City Elementary School – Principal, Renee' Kirby, TOY – Molly Buckley

Alternative Center for Education – Supervisor, Cutina Barrineau, TOY – Karen Wilson

Olanta Elementary School – Principal, Becky Hobbs, TOY – Nicole Craft

J. Paul Truluck Middle School – Principal, Ned Blake, TOY – Adina Wilson
Ronald E. McNair Middle School – Principal, Margie Myers, TOY – Glenn Matthews
J. C. Lynch Elementary School – Principal, Katherine Tisdale, TOY – Amanda Ward
All 9 teachers received an award from FCSD3 for this appointment given out by Dr. Callicutt, Superintendent and Dr. Mims, FCSD3 board chair.

Finalists were announced: Olanta Elementary School's TOY – Nicole Craft
Lake City High School's TOY – Chad Martin
Ronald E. McNair Middle School's TOY – Glenn Matthews

Each of the finalists was awarded \$250.

The Florence County School District Three's Teacher of the Year will be announced on August 13, 2012 during opening ceremonies.

II. Retirees SY 2011-2012 – *Deborah Altman, Acting Director for Human Resources*

Deborah Altman announced the 2011-2012 retirees from FCSD3. Principals/Supervisors were given the opportunity to say a few words about each individual. An engraved clock was awarded to each retiree by Dr. Callicutt, Superintendent, and Dr. Mims, FCSD3 board chair.

Retirees: Carrie Capers, Teacher, Lake City Elementary 1983-2012
Christine Peguese, Teacher, Lake City Elementary 1984-2012
Linda Gray, Assistant Principal, Main Street Elementary 2008-2012
Adam Bostick, Custodian II, Lake City High School 2001-2012
Jane Hudak, Teacher, Lake City High School 1989-2012
Mary Cooper, Instructional Assistant, Main Street Elementary 2007-2012
Ann Poston, Teacher, Scranton Elementary School 1979-2012
Dianne Dormon, Payroll Specialist, District Office 1994-2012
Jean Gregg, Teacher, Ronald E. McNair Middle School 1988-2012
Eileen Filyaw, Teacher, Lake City High School 1993-2012

B. Board Chair Report

I. Report of Any Meetings Attended

None to report.

II. Request to Attend Any Meetings

None to report.

Public Participation

Gloria Tisdale, representing CFEE, spoke concerning 1) a superintendent search, 2) an internal audit (outside of the annual audit, and 3) the decision of the last special called meeting and the appointment of the district's auditor. Terrie Bryant spoke concerning FCSD3's HSAP testing and the Office of Exceptional Children students.

Staff Reports

I. Monthly Budget Update – *Donna D. Sullivan, Senior Director of Finance*

Mrs. Sullivan shared with the FCSD3 Board of Trustees the financial report shows activity through May 31st. Transparency reports for accounts payable and the credit card accounts are also available through

May 31, 2012. These reports, as well as all previous monthly financial reports, are available on the district website under the Finance tab. No questions were asked.

Superintendent's Report

I. Legislative Update

Dr. Callicutt gave a brief summary of the Legislative actions of interest during June 2012. Most of this description comes from the SC School Boards Association's review.

- The 2012 legislative session grounded to a halt on 6/7 with several significant issues namely a final budget and highly anticipated retirement system changes left undone. Most every school district in SC is required by statute to have a budget completed prior to the end of the SY. However, here we are in June without a budget from the State. We approve a budget based on a questimate, and, again, we believe there will be some significant changes once the House and Senate 'hammer' out the final budget that will cause us to have some serious adjustments to our budget. In particular to how it relates to the 2% pay raise for teachers. The House version of proviso 180.56 concerning teacher's salary provides a 2% step increase to all eligible certified teachers paid on the teacher salary schedule. Districts may request a waiver from the State Board of Education if providing the required step increase would cause a deficient provided the deficient is not caused by giving salary increases to employees who are not paid on the teacher salary schedule. So this issue has not really been addressed which is an issue FCSD3 is very interested in. We have already cut a number of positions trying to balance the budget and we did not include a 2% increase for certified teachers. If we are required by law to increase teacher salaries by 2%, then it is very likely that we will have to look at further cuts, without a waiver. However, House and Senate versions did varying and there was at one time a proviso that was being debated that would have provided a waiver for school districts if the reason for the waiver was justified. The budget has now gone to a conference committee. We may or may not know what the final budget is going to be by July. We are planning diligently for next year and we still do not have a budget.
- Any legislation that did not pass both bodies or are not already in conference committee 5:00 by June 7th is dead for this legislative session and must be reintroduced next year. One of the pieces of legislation public schools are concerned about is the Tuition Tax Credit Deduction voucher, which is dead for this legislative year but has been re-introduced for the past 5 to 6 years. We are sure it will return next legislative session.
- The Equal Access to Interscholastic Activities Act was signed into law by the governor on June 7th. Charter school students, Governor school students, and homeschooled students, will be able to participate in public school 'Interscholastic activities' which is defined as athletics, music, speech, and other extracurricular activities. Preliminary meetings have already taken place with Dr. Brown concerning the charter school in Lake City. FCSD3 will comply with the law.
- A number of changes proposed for the State's Freedom of Information Act are also dead, but we do believe will be introduced again next session. The retirement issues are not all settled yet we can almost be assured there will be a cap placed upon working retirees of \$10,000 or thereabouts, and we do think that whatever is eventually passed will include a 30-year requirement rather than a 28-year requirement. There are differences between the Senate and House on these issues.

II. SCSBIT's Risk Management

Dr. Callicutt recognized and congratulated Donna Sullivan, Senior Director of Finance, and Jay Alexander, Director of Facilities/Operations, on their coordinated efforts with district staff to qualify for a 5% credit (\$10,686) on the Workers' Compensation premium for the 2012-2013 fiscal year through the SC School Boards Insurance Trust (SCSBIT). FCSD3, also, through these efforts made the SCSBIT's Risk Management Honor Roll with a certificate to prove it.

Action Items

I. 1st Readings for Policy Section E – Jay Alexander, Director of Facilities/Operations

Policy Committee for Section E consists of: Jay Alexander, Chair; Dr. Callicutt; Barbara Bryant, Bernard McIntosh, Renee Kirby, Rick Melton, Don Navorska, and Sharon McClam.

Policies revised:

EB – Buildings and Grounds Management – 1st paragraph, 1st sentence remove 'supervisor of maintenance' and insert 'director of facilities/operations.'

EBBC – Emergency Drills – Under 'Fire Drills', 1st sentence remove 'without notice' and insert 'during the school year.' Remove subtitle 'Tornado Drills and Other Natural Disasters' and insert 'Other Emergency Drills' as the subtitle. 1st sentence under this subtitle remove 'any disaster' and insert 'a crisis.'

EBBD – Emergency Closings – 3rd paragraph remove 'and announced by the news media' at the end of the sentence and close this sentence without that phrase. Add another sentence immediately afterwards to read 'The media will be notified to announce the closing.' 4th paragraph add the words 'unless excused by the State Department' at the end of the 1st sentence.

EBH – Leasing and Renting – 1st paragraph was re-worded to reflect the changes already approved in policy KG. Should read 'Certain property owned in the name of the school district may be leased or rented to responsible and properly organized District Three groups if such action does not interfere with the activities of the educational programs of the schools.' 2nd paragraph remove the 2nd sentence and insert 'The superintendent or his designee approves or disapproves all requests for use of facilities.'

EC – Buildings/Grounds Property Management – At the end of the 1st sentence in the 1st paragraph add ', or designee.'

Richard Cook made the motion to accept the revisions of policies EB, EBBC, EBBD, EBH, and EC for 1st reading as presented. Patsy McCutcheon provided the 2nd for this motion. All board members present voted in favor of this motion. This motion passed 7-0.

II. 1st Reading for Policy Section F – Jay Alexander, Director of Facilities/Operations

Policy Committee for Section F consists of: Jay Alexander, Chair; Dr. Callicutt; Barbara Bryant, Bernard McIntosh, Renee Kirby, Rick Melton, Don Navorska, and Sharon McClam.

Policies revised:

FA – Facility Expansion Program Goals and Objectives – Remove '3. Multipurpose units.' that is at the end of this document.

FDAB – Selection of Architects – Delete '4. Appointments shall not necessarily be limited to experienced firms. As a rule, new or relatively inexperienced firms when appointed shall be assigned the small projects.' Under the 7. Delete 'assistant superintendent for' and insert 'director of finance, director of facilities/operations,'. Add 8. 'The district may secure architectural services for small scale

projects over a defined period of time by means of an “indefinite Delivery Contract”. A request for proposals (RFP) shall be issued. The superintendent and designee(s) shall review the proposals. Selection shall be made based upon the criteria listed above as deemed to be in the best interests of the district.’

FGB – Site Acquisition Procedures – 1st sentence remove ‘reaction’ and insert ‘action’, also in this sentence remove ‘district’. 2nd sentence remove the word ‘district’.

Patsy McCutcheon made the motion to accept the revisions of policies FA, FDAB, and FGB as presented for 1st reading. Barbara Bryant provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 7-0.

FDC – Naming Schools and School Facilities – After much discussion concerning the 3rd sentence and the wording ‘and who is deceased’, the board decided to delete this particular wording in this policy. Richard Cook made the motion to accept this policy with the revision as discussed for 1st reading. Patsy McCutcheon provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 7-0.

- III. *Proposed Board Meeting Dates – All board meeting dates for the August, 2012 – July, 2013 year are the 3rd Thursday of the month beginning at 6:30 pm. For the November meeting, the location of this meeting will be J. C. Lynch Elementary School. For the February meeting, the location of this meeting will be J. Paul Truluck Middle School at 6:30 pm (typo on document provided). All other meeting dates will be located at the District Office Board Room. Richard Cook made the motion to approve the Board of Trustees 2012-2013 Meeting dates as presented. Paula Morris provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 7-0.*

Public Comment – Steve Altman was granted permission, by the board, to speak as a public comment but not related to tonight’s agenda. Terrie Bryant asked a question about tonight’s agenda.

Executive Session

Patsy McCutcheon made the motion to exit into executive session to 1) hear an update from FCSD3’s attorney concerning district’s pending law suits, 2) discuss a personnel recommendation for Human Resources Director and for the LCHS Basketball Boys Varsity Coach, and 3) receive an update on assignment of certified personnel. Paula Morris provided the 2nd for this motion. All board members voted in favor of this motion. The motion passed 7-0.

Bernard McIntosh joined the meeting during executive session.

Action taken from Executive Session

John Graham made the motion to come out of executive session. Barbara Bryant provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 8-0.

John Graham made the motion to approve the certified personnel report for June, 2012. Paula Morris provided the 2nd for this motion. All board members voted in favor of this motion. The motion passed 8-0.

Paula Morris made the motion to approve the recommendation from Dr. Callicutt to name Angelia Scott as the Human Resource Director. Barbara Bryant provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 8-0.

Paula Morris made the motion to approve the recommendation from Dr. Callicutt to name Sgt. Michael Manning as the Head Varsity Boys Basketball Coach for SY 2012-2013. Bernard McIntosh provided the 2nd for this motion. All board members present voted in favor of this motion. The motion passed 8-0.

Adjournment

There being no further business to discuss, Patsy McCutcheon made the motion to adjourn. John Graham provided the 2nd for this motion. All board members voted in favor of this motion. The motion passed 8-0.

Date approved

Julia Mims, Chair

Shelia Knotts, Recording Clerk

Dianne C. Smith, Secretary