

**IFB2023-009 Custodial Services
Addendum #1**

Question #1

Can cost plus be used on custodial consumable supplies?

Answer #1

Yes, cost plus can be used for bidding this contract. The plus overhead on this contract would need to be defined in your bids. The District would require monthly supply invoices to be sent every time the contractor bills the District. The contractor would be responsible for the financing of supplies for the first month or so until invoices are paid. The District pay schedule for contractors is twice a month, usually around the 15th and 30th of each month. An inventory of supplies on hand for each site would be required before July 1 each year. If a contract is terminated, the supplies are considered district property since they have been paid for by the district.

Question #2

Can the District continue to supply light bulbs for fluorescent lights and the contractor provide labor to change out bulbs as specified in IFB?

Answer #2

Yes, the district will supply all light bulbs and will be responsible for recycling costs. Contractor will only supply labor for the change out of bulbs as specified in the IFB.

Question #3

How many days would the custodians be required to work?

Answer #3

The District is expecting 190 days for custodial coverage in our buildings. These day porters would work the same days as teachers (180 days) plus 10 days for custodial coverage. The school calendar will be provided to the contractor when it becomes available in the early spring. The contractor will still have cleaning times during the year when school is out such as fall and winter breaks, district holidays, and summer break to calculate in as needed. We need daily cleaning two weeks before school starts. After teachers leave for the summer, the contractor can accomplish all other work during the non-school days.

Question #4

Accuracy of square footage on campuses?

Answer#4

Approx. accuracy on square footages are close on all campuses except one. Panther Academy at Graham Rd. was 31,000 on the IFB. In reality, it is closer to 24,312 for buildings to be served.

Additional information

Custodians Per School:

Lake City High

240-day a year custodians: 6

180-day custodians: 1

Lake City Early Childhood Center

240 day a year custodians: 3

J. Paul Truluck Creative Arts and Science Magnet School

240-day custodians: 3

Olanta Creative Arts and Science Magnet School

240-day custodians: 2

J.C. Lynch Elementary

240-day custodians: 3

Scranton Elementary

240-day custodians: 2

Dr. Ronald E. McNair Junior High

240-day custodians: 4

Main Street Elementary

240-day custodians: 3

Graham Rd. and District Office

Shared 240-day custodian: 1

All work 8-hour shifts for listed days. With these custodians, we also were able to strip and wax floors. The numbers are to be used for reference only as contractors are required to determine this amount.

PrimaryAssignmentLocation	Contract Days	# Adults
DISTRICT OFFICE	240	29
DISTRICT HEALTH SERVICES	190	3
DISTRICT MAINTENANCE	240	5
DISTRICT OEC	180	4
DISTRICT OEC	190	3
DISTRICT OEC	200	3
DISTRICT OEC	240	2
J. C. LYNCH ELEMENTARY	185	4
J. C. LYNCH ELEMENTARY	190	38
J. C. LYNCH ELEMENTARY	200	3
J. C. LYNCH ELEMENTARY	210	1
J. C. LYNCH ELEMENTARY	220	1
J. C. LYNCH ELEMENTARY	240	2
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	185	4
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	190	41
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	200	2
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	210	1
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	215	2
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	220	3
J. PAUL TRULUCK CREATIVE ARTS AND SCIENCE MAGNET	240	4
LAKE CITY EARLY CHILDHOOD CENTER	185	4
LAKE CITY EARLY CHILDHOOD CENTER	190	45
LAKE CITY EARLY CHILDHOOD CENTER	200	2
LAKE CITY EARLY CHILDHOOD CENTER	210	3
LAKE CITY EARLY CHILDHOOD CENTER	220	2
LAKE CITY EARLY CHILDHOOD CENTER	240	4
LAKE CITY HIGH	180	1
LAKE CITY HIGH	185	7
LAKE CITY HIGH	190	49
LAKE CITY HIGH	195	1
LAKE CITY HIGH	200	5
LAKE CITY HIGH	205	1
LAKE CITY HIGH	215	2
LAKE CITY HIGH	220	6
LAKE CITY HIGH	230	2
LAKE CITY HIGH	240	7
LIFELONG LEARNING CENTER	185	2
LIFELONG LEARNING CENTER	190	7
LIFELONG LEARNING CENTER	200	1

PrimaryAssignmentLocation	Contract Days	# Adults
LIFELONG LEARNING CENTER	230	1
LIFELONG LEARNING CENTER	240	2
MAIN STREET ELEMENTARY	185	4
MAIN STREET ELEMENTARY	190	32
MAIN STREET ELEMENTARY	200	1
MAIN STREET ELEMENTARY	210	1
MAIN STREET ELEMENTARY	240	3
OLANTA ELEMENTARY	185	3
OLANTA ELEMENTARY	190	30
OLANTA ELEMENTARY	200	1
OLANTA ELEMENTARY	220	2
OLANTA ELEMENTARY	240	2
RONALD E. MCNAIR JUNIOR HIGH	185	5
RONALD E. MCNAIR JUNIOR HIGH	190	34
RONALD E. MCNAIR JUNIOR HIGH	200	2
RONALD E. MCNAIR JUNIOR HIGH	210	4
RONALD E. MCNAIR JUNIOR HIGH	220	1
RONALD E. MCNAIR JUNIOR HIGH	240	4
SCRANTON ELEMENTARY	185	4
SCRANTON ELEMENTARY	190	39
SCRANTON ELEMENTARY	200	1
SCRANTON ELEMENTARY	210	1
SCRANTON ELEMENTARY	240	3
TRANSPORTATION	180	12
TRANSPORTATION	230	2
VIRTUAL SCHOOL	180	2
VIRTUAL SCHOOL	190	6
VIRTUAL SCHOOL	230	1
VIRTUAL SCHOOL	240	1

SY 2022-2023 as of 3/3/2023

Grade	LCECC	MSE	JCL	OES	SES	JPTIS	REMJH	LCHS	Total
3K	4		9	0	0				13
4K	65		33	19	16				133
5K	111		54	26	47				238
1st	119		57	26	57				259
2nd	91		42	33	46				212
3rd		86	44	24	59				213
4th		85	50	32	50				217
5th		77	44	26	45				192
6th		88	34	32	38	58			250
7th						100	94		194
8th						96	122		218
9th						79		205	284
10th						73		146	219
11th						55		106	161
12th						39		123	162
EFA TOTAL	321	336	325	199	342	500	216	580	2819
TOTAL	390	336	367	218	358	500	216	580	2965

Rollover for SY 2023-2024 as of 3/3/2023 enrollment & lottery acceptance

Grade	LCECC	MSE	JCL	OES	SES	JPTIS	REMJH	LCHS	Total
3K	4		9	0	0				13
4K	65		33	19	16				133
5K	110		54	27	47				238
1st	111		53	27	47				238
2nd	119		57	26	57				259
3rd		90	42	34	46				212
4th		86	44	25	58				213
5th		85	50	32	50				217
6th		75	42	29	46				192
7th						98	153		251
8th						104	91		195
9th						102		120	222
10th						79		204	283
11th						73		146	219
12th						55		106	161
EFA TOTAL	340	336	342	200	351	511	244	576	2900
TOTAL	409	336	384	219	367	511	244	576	3046